



**DRYWALL
SUPPLY**

14235 42nd St NE, St. Michael, MN 55376
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drywall-supply.com

DELIVERY HELPER JOB DESCRIPTION

POSITION: Delivery Helper

LOCATION: Various

EDUCATION: High school diploma or equivalent

REPORTS TO: Driver/Operations Manager

Duties / Responsibilities

- Ensure jobsite conditions are safe for delivery
- Safely unload product and deliver to assigned area
- Act as a "spotter" for the driver when backing or driving in tight spots
- Stamina to lift 50-100 lbs. in order to carry jobsite materials
- Help with strapping and tarping the load
- Help keep truck clean and maintained, inside and out
- Complete paperwork required for delivery
- Abide by company guidelines and policies, including but not limited to safety and stocking procedures
- Other duties as assigned

Requirements

- Professional attitude, work ethic and excellent customer service skills
- Must be able to read, write and communicate information accurately

Benefits

- Competitive compensation
- Medical, Dental, Disability and Life Insurance
- Paid holidays and vacation days